

CHATTANOOGA AIRPORT ACCESS MEDIA APPLICATION



TSC Entry: _____

Badge No: _____

Chattanooga Airport
1001 Airport Rd.
Chattanooga, TN 37421
Office: 423-855-2265
Fax: 423-855-2212

This form must be filled out completely.

Any form that cannot be read will not be processed.

USE BLACK or BLUE INK

DO NOT USE WHITE OUT

I. Applicant's Personal Information - To be completed by APPLICANT

Application Date			
Last		First	Middle
Nicknames or Aliases? (Maiden / Married / Adopted) <input type="checkbox"/> No <input type="checkbox"/> Yes: If yes, list:		Social Security #	
Home Phone	Mobile Phone	Email Address	
Home Address			
City		State	Zip
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Race <input type="checkbox"/> Caucasian <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> Hispanic <input type="checkbox"/> Other _____		
Natural Hair Color	Natural Eye Color	Height (Feet/Inches)	Weight (Pounds)
Date of Birth	Country of Birth	State of Birth	
Driver's License / Identification Number			State
Passport # (If Using As Identification)		Passport Country	

Are you a citizen of the United States? Yes No

- OR - Are you authorized to work by the Government of the United States? Yes No

- OR - Are you a commercial driver licensed by Canada or Mexico and admitted to the United States under 8 CFR 214.2(b)(4)(i)(E) to conduct business in the United States? Yes No

Alien Registration # (If Applicable)	I-94 Arrival/Departure # (If Applicable)	Non-Immigrant Visa # (If Applicable)	
Certificate of Birth Abroad # (If Applicable)		Certificate of Naturalization # (If Applicable)	
Company Type <input type="checkbox"/> CMAA <input type="checkbox"/> Airline <input type="checkbox"/> FBO <input type="checkbox"/> SIDA Other <input type="checkbox"/> SIDA Constr <input type="checkbox"/> Tenant <input type="checkbox"/> Cargo <input type="checkbox"/> AOA Tenant <input type="checkbox"/> AOA Other <input type="checkbox"/> AOA Constr	Reason for Application <input type="checkbox"/> New <input type="checkbox"/> Exchanged <input type="checkbox"/> Expiration <input type="checkbox"/> Lost/Stolen		

II. Application Information - To be completed by Applicant's SIGNATORY AUTHORITY

Applicants Job Title	Authorizing Entity	Authorizing Signatory Phone
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CHA Access Media is issued only upon approval from your sponsoring organization's Authorized Signatory. This space must be completed.

I, Authorized Signatory for the above applicant, hereby certify that the above listed applicant requires access to the Secured Area, SIDA, Sterile, or AOA, as indicated, to perform their job duties and shall be added to my signed Authorized Signatory - List of Authorized Badge Holders, I further certify that I am an Authorized Signatory sanctioned to approve this applicant and will notify the Chattanooga Metropolitan Airport Authority upon termination of applicants privileges.

If you have not taken CHA Signatory Authority training DO NOT SIGN in this area.

Name of Signatory Authority (Print)	Signature of Signatory Authority	Date
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Media Type <input type="checkbox"/> SIDA <input type="checkbox"/> AOA <input type="checkbox"/> STERILE <input type="checkbox"/> SECURE	Access Requested (Specific Area/Gate/Door)	<input type="checkbox"/> Escort
		<input type="checkbox"/> Driving

Reviewed: _____

III. Privacy Act Notice

Authority: 6 U.S.C. § 1140, 46 U.S.C. §70105; 49 U.S.C. §§106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, §1520 (121 Stat. 44, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, § 1934(c) (132 Stat. 3186, Public Law 115-254, October 5, 2018), and Executive Order 9397, as amended, authorizes the collection of this information.

Purpose: The Department of Homeland Security (DHS) will use biographic information to conduct a security threat assessment. Your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT). DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA records to ensure the validity of the information.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. 522a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. 522a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

Disclosure: Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect you SSN on applications for Security Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information may result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

IV. Social Security Number Authorization

I authorize the Social Security Administration to release my Social Security Number and full name to the transportation Security Administration, Intelligence and Analysis (IA), Attention: Aviation Programs (TSA-10)/Aviation Worker Program, 601 South 12th Street, Arlington, VA 20598.

I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both.

Name of Applicant (Print)	Signature of Applicant	Date of Birth	Social Security #

V. Notice to CMAA Access Media Applicant (Sign in Presence of Trusted Agent Only)

(1)
I hereby certify that the information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punishable by fine or imprisonment or both (see Section 1001 of Title 18 of the U.S.C.).

Further, I agree and understand that any misstatements or material omissions of facts hereon may cause forfeiture of my privilege to receive a Chattanooga Metropolitan Airport Authority (CMAA) Access Media. I also understand Federal Regulations 49 CFR 1542.209 (1) impose a continuing obligation that I disclose to the CMAA Pass and ID Office within 24 hours if I am convicted of any disqualifying criminal offense while I have unescorted access authority. I also understand that I may receive a copy of the criminal record received from the FBI if I request it in writing from the airport operator. My point of contact for this information shall be the Airport Security Coordinator.

(2)
Use of this Access Media constitutes consent to search and monitoring at any area of the airport. I understand the Airport Security Coordinator may deny my access at any time and upon separation from my employment this Access Media will be returned immediately. I understand that if I should lose my Access Media I am obligated to report the loss to CMAA Dispatch immediately so my card may be removed from the system. I also understand that there will be a \$ 50 fee, as per current CMAA policy, for replacement of Access Media. The CMAA Badge Office will collect the fee before replacement Access Media is issued.

Access Media is the property of CMAA. You must immediately return your media to your employer or CHA Badge Office at the end of employment or upon receiving notification that your Access Media is being revoked. The CMAA Badge Office will issue a receipt as proof of Access Media return. Failure to comply within 24 hours is in direct violation of the Airport Security Program ASP and you may be subject to a potential \$13,333 Civil Penalty Fine assessed by the Transportation Security Administration TSA under title 49 of the Code of Federal Regulations CFR Part 1540.105; 49 USC 46301

(3)
I have participated in the Required Security training specific to the Chattanooga Metropolitan Airport.
I understand and accept all of the privileges, rights and responsibilities as they pertain to the possession of a Chattanooga Airport Identification Badge.
I will comply with all CMAA and federal rules and regulations governing my access privileges to Security Areas (Secured Area, SIDA, Air Operations Area, Sterile Area) as presented to me by the approved training course, including:

- Access Media is not transferable and must be displayed on the outermost garment, above the waist and below the neck at all times.
- I will report any attempts to use an altered or expired media.
- I will challenge and/or immediately report any individual I find in CHA Airport Security Areas without proper authorization or not displaying a proper ID to my supervisor or CHA Police.
- I understand that all vehicles, property and persons are subject to search by TSA and CMAA Police.
- I will return my media card to CHA Badge office when access privileges are no longer required.
- I agree to abide by all applicable regulations and understand that I am subject to fines and revocation of access privileges for violating regulations enforced by Chattanooga Metropolitan Airport Authority.

(4)
I verify that I have not been convicted of any of the criminal offenses listed in Section VI. of this application.

CAUTION: SIGN IN PHYSICAL PRESENCE OF CHA TRUSTED AGENT

Name of Applicant (Print)	Signature of Applicant	Date
Witness - Name of Trusted Agent	Signature of Trusted Agent	Date

Reviewed: _____

VI. Disqualifying Criminal Offenses

Check any of the disqualifying criminal offenses listed below if you have been convicted, or found not guilty by reason of insanity, of any of the disqualifying crimes listed below in any jurisdiction during the 10 years prior to the date of this application for unescorted access authority, or while the individual has unescorted access authority. The disqualifying criminal offenses are as follows:

Convicted	Criminal Offense
<input type="checkbox"/>	1. Forgery of certificates, false marking of aircraft, and other aircraft registration violations.
<input type="checkbox"/>	2. Interference with air navigation.
<input type="checkbox"/>	3. Improper transportation of a hazardous material.
<input type="checkbox"/>	4. Aircraft piracy.
<input type="checkbox"/>	5. Interference with flight crew members or flight attendants.
<input type="checkbox"/>	6. Commission of certain crimes aboard an aircraft in flight.
<input type="checkbox"/>	7. Carrying a weapon or explosive aboard an aircraft.
<input type="checkbox"/>	8. Conveying false information and threats.
<input type="checkbox"/>	9. Aircraft piracy outside the special aircraft jurisdiction of the U.S.
<input type="checkbox"/>	10. Lighting violations involving transporting controlled substances.
<input type="checkbox"/>	11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements.
<input type="checkbox"/>	12. Destruction of an aircraft or aircraft facility.
<input type="checkbox"/>	13. Murder.
<input type="checkbox"/>	14. Assault with intent to murder.
<input type="checkbox"/>	15. Espionage.
<input type="checkbox"/>	16. Sedition. (<i>Incitement of discontent or rebellion against a government.</i>)
<input type="checkbox"/>	17. Kidnapping or hostage taking.
<input type="checkbox"/>	18. Treason.
<input type="checkbox"/>	19. Rape or aggravated sexual abuse.
<input type="checkbox"/>	20. Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon.
<input type="checkbox"/>	21. Extortion.
<input type="checkbox"/>	22. Armed or felony unarmed robbery.
<input type="checkbox"/>	23. Distribution of, or intent to distribute, or manufacture of an explosive or weapon.
<input type="checkbox"/>	24. Felony arson.
<input type="checkbox"/>	25. A felony involving a threat.
<input type="checkbox"/>	26. A felony involving -
<input type="checkbox"/>	I. Willful destruction of property;
<input type="checkbox"/>	II. Importation or manufacture of a controlled substance;
<input type="checkbox"/>	III. Burglary;
<input type="checkbox"/>	IV. Theft;
<input type="checkbox"/>	V. Dishonesty, fraud or misrepresentation;
<input type="checkbox"/>	VI. Possession or distribution of stolen property;
<input type="checkbox"/>	VII. Aggravated assault;
<input type="checkbox"/>	VIII. Bribery; and
<input type="checkbox"/>	IX. Illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than one (1) year, or any other crime classified as a felony that the Administrator determines indicates a propensity for placing contraband aboard an aircraft in return for money; or
<input type="checkbox"/>	27. Violence at international airports;
<input type="checkbox"/>	28. Conspiracy or attempt to commit any of the aforementioned acts.

Initial here that you have read and completed this page: _____

Reviewed: _____

VII. This Section to be Completed by Airport Personnel (TA Attach to Front of Application)

Application Process Completed	TA Initials	Date
Applicant Information completed and correct to best of knowledge		
Signatory Authority Information completed, signed and verified		
Badge Information - System Data Entry - File Setup/Update		
Application Fee paid and payment submitted to CMAA Finance Office		
<input type="checkbox"/> N / C <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Bill Acct	<input type="checkbox"/> SIDA <input type="checkbox"/> Sterile <input type="checkbox"/> Secure New with CMAA SON <input type="checkbox"/> Secure New with own SON <input type="checkbox"/> AOA New Application <input type="checkbox"/> Renewal Application <input type="checkbox"/> Construction (Project) <input type="checkbox"/> Lost / Stolen Badge	
Verification of identity and work authorization forms and a COPY of each form used file with application (<i>Highlight Identification Forms Presented</i>)		
Signatures in Section III. completed in presence of Trusted Agent		
Fingerprint collection		
Verification of CHRC Disqualifying Offense <input type="checkbox"/> Yes <input type="checkbox"/> No <i>File COPY of CHRC or Agency Letter</i> OCA #		
Applicant Information submitted to TSC for STA		
STA Status (<i>File COPY</i>) <input type="checkbox"/> Accepted <input type="checkbox"/> Do Not Issue STA #		
<input type="checkbox"/> Security Training <input type="checkbox"/> Escort Documentation Instructor <input type="checkbox"/> Driver Training (File COPY) <input type="checkbox"/> Fueler Training <input type="checkbox"/> Signatory Training		
Parking Permit(s) Issued Permit No 1 No 2		
STA Final Update (<i>File COPY</i>)		

CHA Badging Office Use Only

Documents that Establish Both Identity and Employment Eligibility	Documents that Establish Identity	Documents that Establish Employment Eligibility	Trusted Agent Terminating: Badge Destroyed (Include COPY in file) - Atix File Destruction Date Label to Reverse	Employer / Sponsor: Date Issued: _____ Date Terminated: _____	Applicant Name: LAST, FIRST MIDDLE No: _____
1. U.S. Passport 2. Certificate of U.S. Citizenship (USCIS Form N-560 or N-561) 3. Certificate of Naturalization (USCIS Form N-550 or N-570) 4. Unexpired Foreign Passport , with I-551 stamp or attached Form I-94 indicating unexpired employment authorization. 5. Permanent Resident Card or Alien Registration Receipt Card with photograph (USCIS Form I-151 or I-551) 6. Unexpired Temporary Resident Card (USCIS Form I-688) 7. Unexpired Employment Authorization Card (USCIS Form I-688A) 8. Unexpired Reentry Permit (USCIS Form I-327) 9. Unexpired Refugee Travel Document (USCIS Form I-571) 10. Unexpired Employment Authorization Document issued by USCIS that contains a photograph.	1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address. 2. ID card issued by Federal, State, or local government agency or entity provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address. 3. School ID card with a photograph. 4. Voter's registration card. 5. U.S. Military card or draft record. 6. Military dependent's ID card. 7. U.S. Coast Guard Merchant Mariner Card 8. Native American tribal document 9. Driver's license issued by a Canadian government authority. For persons under the age of 18 who are unable to present a document listed above 1. School record or report card. 2. Clinic, doctor, or hospital record. 3. Day-care or nursery school record.	1. Social Security card issued by the Social Security Administration (other than a card stating it is not valid for employment) 2. Certification of Birth Abroad Issued by the Department of State (Form FS-545 or Form DS-1350) 3. Original or certified copy of a Birth Certificate issued by a State, county, municipal authority, or outlying possession of the United States bearing an official seal. 4. Native American tribal document. 5. U.S. Citizen ID Card (USCIS Form I-197) 6. ID Card for use of Resident Citizen in the United States (USCIS Form I-179) 7. Unexpired Employment Authorization Document issued by USCIS (other than those listed under List A)			
PHOTOCOPIES and FAXED COPIES CANNOT BE ACCEPTED					